

MINUTES
OFFICIAL COPY

REGULAR OPEN MEETING
OF THE BOARD OF EDUCATION

DATE: TUESDAY NOVEMBER 20, 2012
TIME: 8:00 P.M.
2012-2013-08

PLACE: ABRAHAM LINCOLN SCHOOL
300 PARK AVENUE
DEER PARK, NY 11729

MEMBERS PRESENT: Mr. John Gouskos, President
Mr. Keith Rooney, Vice President
Mrs. Donna Marie Elliott
Ms. Donna Gulli Grunseich
Mr. Robert Marino
Mr. Ron Wayne
Mr. Frank Wilkinson

STAFF PRESENT: Ms. Eva Demyen, Superintendent
Mr. Frank Caliguiri, Asst. Superintendent
Ms. Marguerite Jimenez, Asst. Superintendent
Mr. Robert Sapir, Attorney
Ms. Lisa Brennan, District Clerk

**APPROVAL
OF MINUTES**

Upon a motion by Mrs. Elliott, seconded by Mr. Rooney, the Board of Education made the necessary corrections and moved for the approval of the Minutes of the Open Meeting of October 23, 2012.

PRESENTATIONS:

Dr. Criscione presented Ms. Demyen with a book made by the students in Pre-k on behalf of her upcoming birthday

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**Ms. Marie Tortorici**  
**JFK teacher**

For all her hard work and dedication in applying for and receiving many grants to help the Special Education department

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Ms. Phelan, her 2nd grade students, and Ms. LoPiccolo
From May Moore

Thank you for their generous donation of school supplies to an elementary school in Oceanside affected by Hurricane Sandy

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**Ms. Kim Skillen, Mr. Kirk Gostkowski**  
**Mr. John Heeg (RF), Ms. Eileen Cullinane (MM)**  
**Walter Wojnarowski Sr., Jay Denen (B&G),**  
**Sam Algarin (RF), Francis O'Donnell, Dennis Melaniff,**  
**John Andria, Andre Vitucci,**  
**Phil Cortese (Grounds), Thomas Anatra, Michael McEvoy,**  
**Walter Wojnarowski, Jr.,**  
**John Bennett (Maint.) & Rory Camoin (Security)**

Thank you to our staff members for  
all their help and dedication during  
Hurricane Sandy

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Mr. David Tellier
from Nawrocki Smith, LLP
discussed the district's
financial reports

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**NEW BUSINESS:**

**2011-2012**  
**DISTRICT**  
**AUDIT**  
**REPORT**

*Upon a motion by Mr. Wilkinson, seconded by Mr. Marino  
the Board of Education unanimously approved the following  
Resolution:*

BE IT RESOLVED, that the Board of Education accept the  
Independent Audit Report from Nawrocki Smith LLP for the fiscal  
year 2011-2012.

The information is available at the following locations:

|                       |                     |
|-----------------------|---------------------|
| Administration Bldg.  | Deer Park Library   |
| 1881 Deer Park Avenue | 44 Lake Avenue      |
| Deer Park, NY 11729   | Deer Park, NY 11729 |

**2013-2014**  
**BUDGET**  
**CALENDAR**

*Upon a motion by Mr. Rooney, seconded by Mrs. Elliott,  
the Board of Education unanimously approved the following  
Resolution:*

BE IT RESOLVED, that the Board of Education approve the  
2013-2014 Budget Calendar (attached in Minute book)

**REVISION TO**  
**2012-2013**  
**SCHOOL**  
**CALENDAR**  
(previously approved  
On 12/20/11)

*Upon a motion by Mr. Wayne, seconded by Mr. Rooney,  
the Board of Education unanimously approved  
the following resolution:*

RESOLVED, that the Board of Education approve  
revisions to the 2012-2013 school district calendar.  
(February 19, 20 and 21, 2013 school **will be** in session).  
(attached in minute book)

**EMERGENCY**  
**CAPITAL**  
**PROJECTS**  
**DUE TO**  
**HURRICANE**  
**SANDY**

*Upon a motion by Mr. Marino, seconded by Mrs. Elliott,  
the Board of Education unanimously approved the following  
Resolution:*

Whereas, the Deer Park Union Free School District suffered  
catastrophic damage to its buildings and facilities as a result of  
Hurricane Sandy, and

Whereas, such damage consisted of destruction to the roof,  
hallway and gymnasium floor at the Deer Park High School; the  
roof of the District Transportation Office; the roof of the District  
Administration Office; the Public Address/Bell Systems at the May  
Moore Primary School and the Robert Frost Middle School; and

Whereas, such conditions represent a material threat to the health  
and safety of the students and staff of the Deer Park Union Free  
School District;  
Now, therefore, be it

RESOLVED, that in accordance with all applicable laws and  
regulations, the Board of Education hereby declares these  
conditions to be an emergency and directs the Administration to  
take immediate action to address these problems.

**SECTION 75**  
**CHARGES**  
**AGAINST A**  
**CIVIL SERVICE**  
**EMPLOYEE**

*Upon a motion by Mr. Marino, seconded by Mrs. Elliott, the  
Board of Education unanimously approved the following  
resolution:*

WHEREAS, charges have been preferred against a Civil Service  
employee of the School District; and

WHEREAS, such Charges are serious;  
Now it is hereby

RESOLVED, that said employee is hereby suspended for a period  
of thirty (30) days without pay pending a disposition of the  
Charges, effective November 26, 2012; and it is further

RESOLVED, that Carol Hoffman, Esq. is hereby appointed to act as  
a Hearing Officer to make findings of fact and recommendations to  
the Board of Education.

**APPROVAL**  
**OF**  
**SCHEDULES**

*Upon a motion by Mrs. Elliott, seconded by Ms. Gulli Grunseich the Board of Education unanimously approved the following schedules collectively:*

**NON-INSTRUCTIONAL**

**SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)**

**Phillip Noto**

Transportation

Position: Regular Bus Driver

Salary/Step: No Change

Effective Date(s): 11/14/2012

Changed from Substitute Driver to Regular Driver

**SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)**

**Lori Lefebvre**

District Wide

Position: Substitute Aide

Salary/Step: \$8.00/hour

Effective Date(s): 11/14/2012

**Helene Muenkel**

District Wide

Position: Substitute Teacher Aide

Salary/Step: \$8/hour

Effective Date(s): 10/31/2012

This appointment is in addition to her present position as a substitute clerical.

**Maryanna Palumbo-Diaz**

District Wide

Position: Substitute Teacher Aide

Salary/Step: \$8/hour

Effective Date(s): 10/31/2012

**Darlene Piazza**

District Wide

Position: Substitute Aide

Salary/Step: \$8.00/hour

Effective Date(s): 11/14/2012

**Lucy Pichardo**

District Wide

Position: Substitute Teacher Aide

Salary/Step: \$8/hour

Effective Date(s): 10/31/2012

**Debra Randazzo**

District Wide

Position: Substitute Aide

Salary/Step: \$8.00/hour

Effective Date(s): 11/14/2012

**Roselynn Reffi**

District Wide

Position: Substitute Teacher Aide

Salary/Step: \$8/hour

Effective Date(s): 10/31/2012

This substitute aide appointment is in addition to her position as a bus aide.

**Marion Romani**

District Wide

Position: Substitute Teacher Aide

Salary/Step: \$8/hour

Effective Date(s): 10/31/2012

**Janel Sanchez**

District Wide

Position: Substitute Aide

Salary/Step: \$8.00/hour

Effective Date(s): 11/14/2012

**SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS (Non-Instructional)**

**Stanley Allen**

Transportation

Position: Bus Aide

Salary/Step:

Effective Date(s): 10/22/2012

Resignation. No outstanding obligation to the district.

**Jay Dennis**

Transportation

Position: Bus Driver

Salary/Step:

Effective Date(s): 9/19/2012

Resignation. No outstanding obligation to the district.

**Nicholas Lombardo**

District Wide

Position: Groundsman

Salary/Step:

Effective Date(s): 10/24/2012

Termination. No outstanding obligation to the district.

**SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)**

**Shindira Kennedy**

John F Kennedy Intermediate School

Position: Clerk Typist

Salary/Step:

Effective Date(s): 11/8/2012 - 11/21/2012

Paid Leave of Absence

**Robin Ruiz**

John Quincy Adams School

Position: Non-Instructional Aide

Salary/Step:

Effective Date(s): 11/3/2012 - 11/29/2012

Extension of unpaid Medical Leave of Absence

**Lauren von Ende**

District Office  
Position: Purchasing Agent  
Salary/Step:  
Effective Date(s): 9/20/2012 - 10/19/2012  
CHANGE of dates for LOA. All Paid

**INSTRUCTIONAL**

**SCHEDULE -- CSS --CHANGE OF STATUS / SALARY (Instructional)**

**Alexandra Coutrier**

May Moore School  
Position: Probationary Teaching Assistant  
Salary/Step: \$25,510  
Effective Date(s): 11/13/2012 - 10/19/2015  
Reinstate as Teaching Assistant. Salary prorated at \$19,515. CHANGE OF PROBATIONARY PERIOD TO 9/1/12-10/19/15

**SCHEDULE -- NPS --PER DIEM SUBSTITUTES (Instructional)**

**Bernard Jones**

District Wide  
Position: Per-Diem Substitute Teacher  
Salary/Step: \$100/day  
Effective Date(s): 11/7/2012  
Music certified

**SCHEDULE -- P --TENURE APPOINTMENTS (Instructional)**

**Alexis Ghiraldi**

John F Kennedy Intermediate School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 9/1/2009 - 11/30/2012  
Tenure date: December 1, 2012

**SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)**

**Drusilla Bond**

Deer Park High School  
Position: Teaching Assistant  
Salary/Step:  
Effective Date(s): 10/13/2012 - 10/31/2012  
Extension of unpaid medical LOA (FMLA)

**Cassandra Lynch**

Robert Frost Middle School  
Position: Math Teacher  
Salary/Step:  
Effective Date(s): 10/20/2012 - 11/23/2012  
Changed to PAID Remainder of FMLA

**Kristen Noblett**

John Quincy Adams School  
Position: Elementary Teacher  
Salary/Step:  
Effective Date(s): 11/24/2012 - 12/21/2012  
Paid extension of Maternity Sick LOA

**Suzanne Pawluk**  
 May Moore School  
 Position: Psychologist  
 Salary/Step:  
 Effective Date(s): 11/3/2012 - 12/17/2012  
 Extension of Paid Maternity Sick Leave (FMLA)

**SCHEDULE -- TTPA --TEMPORARY ASSIGNMENT (Instructional)**

**Marie Betzold**  
 John Quincy Adams School  
 Position: Teaching Assistant for After School Social Skills  
 Salary/Step: \$16/hour  
 Effective Date(s): 9/1/2012 - 6/30/2013

**SCHEDULE 12/BP-733 – SCHEDULES OF BILLS PAYABLE**

|                 |                      |            |                |
|-----------------|----------------------|------------|----------------|
| *WORKERS' COMP. | Daily Check Register | 10/22/2012 | \$9,897.06     |
| *WORKERS' COMP. | Daily Check Register | 10/23/2012 | \$4,440.51     |
| TRUST & AGENCY  | #4                   | 10/31/2012 | \$1,919,767.20 |
| *GENERAL FUND   | #14                  | 10/31/2012 | \$58,754.13    |
| *SCHOOL LUNCH   | #5                   | 11/6/2012  | \$3,912.83     |
| *FEDERAL FUND   | #8                   | 11/6/2012  | \$2,841.08     |
| *GENERAL FUND   | #17                  | 11/6/2012  | \$1,421,233.86 |
| WORKERS' COMP.  | Daily Check Register | 11/7/2012  | \$4,157.82     |
| WORKERS' COMP.  | Daily Check Register | 11/7/2012  | \$9,655.86     |
| SCHOOL LUNCH    | #6                   | 11/20/2012 | \$806.00       |
| FEDERAL FUND    | #9                   | 11/20/2012 | \$16,186.20    |
| GENERAL FUND    | #19                  | 11/20/2012 | \$939,878.71   |

**SCHEDULE 12-E- 356 - EXPLANATION OF BUDGETARY FUNDS**

#T9

**SCHEDULES 12-F-213 – CONTRACT REPORT**

**SCHEDULE 11-H-12 – HOME TEACHING (Regular & Special)**

**SCHEDULE 11-S-12 – SPECIAL TRANSPORTATION**  
**(Confidential)**

**SCHEDULE 12-SE-11 – COMMITTEE RECOMMENDATIONS**  
**(confidential)**

**RECEIPT  
OF  
SCHEDULES**

*Upon a motion by Mr. Rooney, seconded by Mr. Wayne,  
the Board of Education unanimously approved the following  
receipt of schedules collectively:*

**SCHEDULE 12-A-403 - TREASURER'S REPORT**

|                         |                                       |     |
|-------------------------|---------------------------------------|-----|
| Statement of Revenues - | General Fund -                        | Oct |
|                         | Federal Fund -                        | Oct |
|                         | School Lunch Fund -                   | Oct |
| Treasurer's Report<br>- | Oct                                   |     |
| Cash Flow -             | Oct                                   |     |
| Claims Audit Report -   | October 1, 2012 - October 31,<br>2012 |     |

**SCHEDULE 12-B-733 - APPROPRIATION BUDGET STATUS REPORT**

|                                    |                                                                                                                                                                      |     |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Appropriation Budget Status Report | General Fund -                                                                                                                                                       | Oct |
|                                    | Capital Fund (Regular/Bond) -                                                                                                                                        | Oct |
|                                    | Federal Fund -                                                                                                                                                       | Oct |
|                                    | School Lunch Fund -                                                                                                                                                  | Oct |
| Extra-Classroom Activities Funds   | High School -                                                                                                                                                        | Oct |
|                                    | Robert Frost -                                                                                                                                                       | Oct |
| Trial Balance<br>(Oct)             | General Fund<br>School Lunch<br>Workers' Comp. &<br>Unemployment<br>Federal Fund<br>Capital Projects<br>Trust & Agency<br>Private Purpose Trust<br>Flexible Benefits |     |

**DISCUSSION**

- Approved Field Trip – Music in the Parks, June 8, 2013 (Dr. Dailey)  
Approved Field Trip – Washington D.C., Dec. 1-3, 2012 (Ms. Deacon)
- Approved revision to Co-Curricular List (last revised 10/9/12)

**PUBLIC  
BE HEARD**

- Bruce Sander – Lincoln school has such a warm atmosphere  
Ten DP teachers were displaced from the storm  
Catapult team came in 2<sup>nd</sup> place this year
- Elizabeth Punger – Fieldtrip cancellations



## **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

- Mr. Gouskos presented a certificate to Ms. Demyen and read a thank you letter from staff expressing their gratitude for keeping the lines of communication open with the staff and community during the hurricane.
- Mrs. Elliott spoke about the Health & Safety committee. A brief presentation By Chief Richardson was given during a committee meeting on the rolls of the Administrators during a catastrophe. Further training is planned for the Summer.

## **ADJOURN**

Upon a motion by Mr. Wayne, seconded by Mr. Wilkinson,  
The Board of Education adjourned at 8:55 p.m.

Respectfully submitted,

Lisa Brennan  
District Clerk